

Clintonville Academy – End-of-Year Checklist (updated 5/26)



- Return Library Books
- Pick Up Personal Belongings
- Return School Materials
- Drop off Donations of Gently Used Uniforms
- Check Gradelink for Final Balance
- Register in Gradelink for 2020-2021
- Return Signed Enrollment Contract
- Contact Tim Walter about C.A.S.P. (*if applicable*)
- Obtain Summer Learning Packet (*coming in June*)
- Download School Supply Lists for 2020-2021 (*coming in June*)
- Review Dress Code Prior to Making Purchases
- Have a Great Summer! We'll See You in the Fall!

Return of Library Books:

Library books may be returned to the office Monday through Friday 8am-noon. Mrs. Johnson has notified each class of any books that still need to be returned (note: all lockers and desks have been checked for Library books). Any items not returned will be charged to your account.

Pick up of Personal Belongings and Return of School Materials:

Teachers are packing student possessions and preparing them for pick up. Items will be staged and available for quick pickup in the main hall Tuesday, May 26 through Thursday, May 28th. To ensure the safety of all staff and families, we are limiting the number of people in the building at one time. Please visit the SIGNUP GENIUS to choose a 30-minute pick up window that works for you.

During this time families will also return any school-owned materials they have received during Distance Learning. Individual teachers will provide a list of specific materials to be returned, but will include Chromebooks, textbooks, team jerseys and any other classroom materials. Upon return, all items should be clearly marked with the student's name. Your account will be charged for any unreturned materials.

For the foreseeable future, Clintonville Academy will be practicing Social Distancing on our school grounds. Please help us by being a role model for your children now, so we can meet all health department expectations that might be in place come this fall. Any person coming into the building should wear a mask and immediately wash or sanitize hands. In accordance with local health recommendations, you should also wash or sanitize your hands as you exit the building.

If you or someone in your household is in a high-risk category that puts you at additional risk if you contract COVID-19, contact the office to make alternative arrangements. Likewise, those who are ill or are caring for an ill family member should not enter the building. We can make alternate arrangements for pick up and drop off.

Drop of Gently Used Uniforms:

We will be accepting donations of gently used uniforms during the week of May 26-28.

Final Payments & Report Cards:

Please review Gradelink to check for final balances. Final report cards will be released June 5th or when final payments are posted to each account - whichever is later. Charges for any unreturned school property (textbooks, Chromebooks, library books, etc) will be placed on account the first week of June after all returned items have been inventoried.

2020-2021 Registration & Enrollment Contracts:

Admission for next year is a two-step process. You must both REGISTER each student in Gradelink, and then, once received, sign and return ENROLLMENT CONTRACTS. Detailed information about registration, enrollment and tuition is available [HERE](#).

Enrollment contracts are currently being distributed. If you have not picked up your contract as of May 18th, it will be mailed to the address on file in Gradelink. Please complete and return during drop off or using the self-addressed stamped envelope. While registration officially closed March 16th, due to unforeseen circumstances, registrations are still being accepted. If you have questions or concerns about your 2020-2021 enrollment, please contact Julie Liggett (jliggett@clintonvilleacademy.org).

C.A.S.P. (Clintonville Academy Summer Program): (updated 5-26)

As of May 14th, the Governor's orders allow for Youth Day Camps to open. Currently, we intend to open C.A.S.P. the week of June 8th. We have made updates to our programs in order to implement all safety protocols from the Ohio Department of Health. Details on C.A.S.P. are available at ClintonvilleAcademy.org and on Facebook.

If your summer daycare plans have fallen through, C.A.S.P. is still accepting registrations for this summer. Please contact Tim Walters in the school office Monday-Friday 8am-noon (614-267-4799) or on his personal cell (614-554-1178).

Summer Learning Requirements:

Summer Learning Loss - affectionately referred to as **Summer Slide** by educators - is the loss of academic skills and knowledge over the course of long school holidays. Now, perhaps more than in any recent year, the pressure is on to limit Summer Slide from impacting next year's academic progress. It is important to keep students mentally active and engaged with foundational mathematics and language arts activities throughout the summer!

However, we recognize that families and students are fatigued from the Distance Learning program. Our Spring Break was altered, and we have gone longer than normal without a break. So we are going to put a brief pause on Summer Learning Requirements. Our teachers will roll out plans mid-June.

Supply Lists for Fall 2020:

Teachers supply lists for the 2020-2021 academic year will be available in mid-June on our website. You will receive an email when NEW lists are posted.

2020-2021 Dress Code:

When making uniform purchases, please review the Dress Code Requirements on pages 11-12 of the [Student Handbook](#). No changes will be made for the 2020-2021 academic year.

School Reopening Fall 2020:

In late April, Mrs. Lindsay established a committee of administrators, teachers and parents to oversee the reopening of our school in the Fall. We are hopeful that by the time school opens, we might have some semblance of normalcy, but even then we will have to be extremely purposeful and planful to maintain staff and student safety. This committee will consider everything from how to maintain suggested social distancing and the procedures for checking student wellness, to how to safely eat in the cafeteria and maintain the cleanliness of our playground. We will do everything in our power to ensure our school is ready for reopening!