



CLINTONVILLE ACADEMY | COVID-19 Response 2020 Detailed Policies & Procedures

Last updated August 10th, 2020

Everything shared in this Reopening document is based upon what is known today. We will continue to re-evaluate based on evolving conditions, data about the status of the pandemic, and recommendations and guidance from public health authorities. Flexibility will be crucial as we move forward together in the coming weeks and months.

GUIDING PRINCIPLES

Students need to be in an academic setting for their intellectual, social, and emotional well-being. Our goal is for in-person school for all students 5 days a week.

We must create layered protections for the safety of all involved in a return-to-school scenario.

High-quality education for all students is the expectation.

These Guiding Principles led us to the following:

- We have to be flexible and responsive in our offerings to meet the educational needs of students and the health and family concerns of the staff and community.
- We want Clintonville Academy students to be able to safely attend in-person school.
- We have to be collaborative, transparent, and consistent in the development and implementation of the safety protocols for students and staff.
- We need input and information from the following sources:
 - Ohio Department of Education (ODE)
 - Ohio Department of Health (ODH)
 - Center for Disease Control (CDC)
 - Franklin County Public Health
 - American Academy of Pediatrics (AAP)
 - Re-Opening Committee Members (administrators, teachers, parents, board members)

American Academy of Pediatrics: "...the AAP strongly advocates that all policy considerations for the coming school year should start with a goal of having students physically present in school." ([LINK](#))

CDC: "Reopening schools create opportunity to invest in the education, well-being, and future of one of America's greatest assets – our children – while taking every precaution to protect students, teachers, staff, and all their families." ([LINK](#))

START DATE & CALENDAR

The school year will begin on August 26th and 27th. The staggered start will allow for smaller groups to learn and review safety protocols that are now in place.

August 26th: All Middle School, PreK-5th Grade with last names that begin with A-M

August 27th: PreK-5th Grade with last names that begin with N-Z

Currently, we plan to adhere to our original school calendar but will adjust as needed. You can find the calendar in the FAQs & forms section of our [website](#).

ARRIVAL and DISMISSAL

Entrances and exits will be clearly marked with signage. The front door is entrance only (with the exception of deliveries). The rear double doors are exit only on school days 7:30 AM – 6:00 PM. During the school day, the lunchroom door will be entrance only to be used by students and staff when returning from recess or outdoor classes.

Doors will be propped open (when possible and monitored for safety) to limit touching surfaces.

Morning

Latchkey will be available from 7:15 AM until 7:45 AM (more details regarding latchkey below). Students will proceed to the front doors for temperature screening and hand sanitation.

Standard drop off will go from 7:45 AM until 8:00 AM

Parents may use the turnaround for quick drop off. Vehicles should proceed around the drive and stop near the *front door walkway* for student exits. Students should remain in the vehicle until their temperature has been taken.

We ask that parents check student temperatures each morning at home, but we will also be screening for temperatures upon arrival to school. We intend to take temperatures as students exit vehicles during drop off (7:45 AM – 8:00 AM). Students, wearing their masks, will then enter the school through the front doors, wash or sanitize their hands, and head directly to their classrooms. Those that walk across Indianola will go to a temperature screener. *This process may adjust if needed.*

Once in their classrooms, students will unpack their personal belongings while distanced.

Afternoon

Release times have been modified to allow for our dismissals to adhere to safety protocols. Parents and caregivers are asked to wait outside the school building.

2:55 PM: PreK & K will be dismissed. Parents/caregivers in these grades ONLY may use the turnaround for pickup. Please pull all the way through to allow for the maximum number of vehicles to wait. The PreK and Kindergarten teachers will escort students to parent vehicles. *The first 4 vehicles will be in the loading zone. Once you are in the loading zone, please wait at the vehicle door your student will use to assist them to safely and quickly be secured into their carseat.*

3:00 PM: 1st & 2nd grades will be dismissed. Parents/caregivers should park across Indianola and walk across and wait on the sidewalk. Teachers will escort students to their parents.

3:10 PM: 3rd - 5th grade will be dismissed. Parents/caregivers should park across Indianola and walk across and wait on the sidewalk. Teachers will escort students to their parents. 4th and 5th graders MAY walk across Indianola using the crossing guards IF permission is given to the teacher.

3:15 PM: Middle School will be dismissed. Parents/caregivers should park across Indianola. You may wait in your vehicle or walk across and wait on the sidewalk. Students in Middle School are permitted to walk across Indianola using the crossing guards.

It is critical that students, parents, and caregivers observe social distancing during arrival and dismissal. In addition to social distancing, masks will be required.

NOTE: If you have students with multiple release times, please communicate with their teachers regarding pickup time. You may pick up your children at the earliest release time or latest release time if you wish. Again, please communicate your regular plan so teachers release students at the proper time.

FLAG CEREMONY

Mrs. Lindsay will be addressing the student body via video conference each morning. Our recent investment in SmartBoards will allow us to “gather” as a school in a safe manner with the help of technology.

HALLWAYS and ENTRANCES/EXITS

We will utilize one-way directional flow for the main hallway and entrances/exits to reduce contact. Entrances and exits will be clearly marked with signage. The front door is entrance only for staff and students. The rear double doors are exit only on school days 7:30 AM – 6:00 PM. The lunchroom door will be entrance only and used when returning from recess, outdoor classes, or latchkey.

RESTROOMS

Like classrooms, all bathrooms and other common spaces will be properly cleaned and disinfected on a frequent and regular basis. All high touch surfaces will be disinfected after every bell (approximately every 40 minutes).

Restrooms will be limited to no more than 3 students in a restroom.

Hands-free 20 second timers will be at every wash station.

Paper towels will be used to dry hands.

SPECIALS

Students will continue to be provided with rich educational experience in Specials classes including, technology, foreign language, music, and physical education. Several schedule modifications have been made to reduce or eliminate the combining of grades. Likewise, Specials teachers will travel to student classrooms in all circumstances except for Physical Education. PE may be held outdoors, in the lunchroom, or in classrooms. Specials teachers will be exceptionally mindful of social distancing and hygiene.

Physical Education:

Students in ALL grades are permitted to wear sweatpants (navy or royal) on their designated gym day (no dresses or skirts). In previous years, students in 5th-8th grade would have changed into gym clothes, however, to accommodate distancing measures in the bathrooms, we ask that all students wear comfortable uniform clothing or sweatpants to school. Clothing changes will not be needed.

Art:

Our fine arts teacher will travel to student classrooms. Each room will have a designated kit with basic supplies. This allows for items to be cleaned and placed in quarantine for a full week.

Technology:

Clintonville Academy is now 1:1 with Chromebooks. Each student will be assigned a specific unit to be used in the classroom, as well as, technology class.

Music:

Our traditional vocal music will be suspended. Our music program will focus on basic music theory and appreciation - from note naming, chord building, ear training, and rhythmic dictation. Hand instruments will be used and sanitized between uses.

Library:

The library will be available for teachers to take their class in to check out materials on a weekly basis. Students will sanitize their hands before and after. The library and the materials borrowed will be sanitized/quarantined according to safety regulations. Our librarian, like Columbus libraries, is following guidelines established by the Battelle study.

LATCHKEY

Parents/caregivers will need to register for Latchkey *each week* in order for us to properly staff and prepare. More details will be forthcoming on the registration process. Please note: We understand that emergencies will still arise and children may end up in latchkey for a short period of time unexpectedly. We can better accommodate these emergencies when we are appropriately staffed for planned attendances.

Morning 7:15 AM – 7:45 AM:

Students will check-in at the front doors, have their temperature taken, and sanitize hands. Mr. Riggs and Miss Norton will facilitate morning latchkey each day. Depending on the number of participants, students may be in the common areas or directed to their classrooms for monitoring. Social distancing will be required.

Afternoon 2:50 PM – 6:00 PM:

Mr. Walters and Mrs. Leslie will oversee afternoon latchkey. During good weather, students will be directed outdoors beginning at 2:50 PM. Students will take all belongings with them as re-entry to the building will be for water refills or restroom use only. During poor weather days, latchkey will utilize common areas (lunchroom, main hall, library) to accommodate social distancing requirements.

All safety protocols will be observed during latchkey periods. Pick-up procedures will be announced prior to the start of school.

RECESS

Students will remain in classroom groups for recess. We are dividing our playground area into zones that will be assigned to specific groups for specific recesses. Classes will not intermingle while on the playground.

Teachers will utilize a portion of a neighboring lot to free up additional space in the parking area for recess.

Students and staff will sanitize hands before and after recess.

Staff will maintain proper social distancing while supervising students on the playground. Distancing for students can be reduced during outdoor recess only and while in classroom groups only.

Playground equipment and other high touch surfaces will be sanitized daily.

Games or other equipment used during inside recess will be sanitized daily.

Mask breaks with social distancing will be allowed during outdoor recess. Students will be issued lanyards that may be used to remove their mask and tuck inside their shirt or coat.

REMOTE LEARNING

In the event of a school closure, students and staff would transition to remote learning. This will involve elements of live ZOOM conferencing, recordings, and offline assignments. Offline content could be materials from school that will be picked up or printed. Teachers will utilize Google Classroom for remote learning.

All students will have the ability to check out their assigned Chromebook for remote learning.

Attendance will be required (unless there is a documented illness) and will be taken daily as required by the Ohio Department of Education.

School code of conduct and other policies apply during remote learning.

Students should be properly dressed and in an education-friendly setting (desk, table, etc) and logged in prior to the start of the class.

Students will be expected to respond to email messages in a timely manner and communicate virtually with teachers on a daily basis.

**Additional details about remote learning, including grade-level requirements, will be added.*

VISITORS/VOLUNTEERS

The process for drop off and pick up of students has been altered to reduce non-students entering the building.

All other visitors and volunteers in the school will be significantly reduced or restricted.

Classroom and school-based parties will be restricted at this time. We will evaluate procedures in early October to determine the protocol for class parties.

SAFETY PROTOCOLS

General Operations:

- Hand sanitizer stations in each classroom and at entrances/exits.
- Staff temperatures will be taken upon arrival each day.
- Disinfectant kits available for teacher use in each classroom.
- Physical barriers in place when 6' distancing is not achievable. These will be non-porous to allow for sanitation and many will be clear.
- Infrared no-touch thermometers will be used for temperature screening.
- One-way directional stickers in hallways as needed
- Six-foot social distancing signs posted in main areas
- Signage with reminders of best hygiene practices
- 20-second, no-touch timers at each sink
- More frequent sanitizing of desks, tables, doors, railings, faucets, and other commonly touched surfaces. Items in common areas (faucet handles, door handles, phones, etc) will be cleaned by office staff. A detailed schedule and checklist will be provided.
- Thorough cleaning and sanitation of bathrooms each evening.
- HVAC systems will be inspected regularly and filters changed more frequently. Additional modifications are being examined.

Face Coverings:

Staff: All staff members are required to wear a face-covering per ODH. If a face-covering impedes the educational process (foreign language, speech, phonics), the staff member may

wear a face shield approved by administration. This is also true for staff with medical exceptions.

Students: All students will be required to wear face coverings in classrooms and in any other area of the building.

- Exceptions are only made with a documented medical situation. Students who have a medical exception will be allowed to wear a face shield in lieu of a mask.
- Staff will schedule short face-covering breaks each day with appropriate spacing.
- Face coverings must cover the nose, mouth, and chin. It must fit snugly against the sides of the face.
- Homemade face coverings using fabric layers are often compliant with health standards. Face coverings with holes are not acceptable.
- Face coverings should be school appropriate.
- If you have any questions about compliance, please contact the school office.

Link to joint document from Ohio Children's Hospital Association and American Academy of Pediatrics.

https://content.govdelivery.com/attachments/OHOOD/2020/08/04/file_attachments/1511083/8.3.20%20OCHA%20and%20AAP%20Face%20Coverings%20Masking%20Guidelines_.pdf

We understand your concern about children's ability to wear face coverings. As educators, we are confident that we can build in the routines and protocols necessary that wearing these items will not distract from the educational environment. We recommend reviewing the suggestions by Emergency Physician, Dr. Darria for help with establishing a routine for mask-wearing.

<https://drdarria.com/wp-content/uploads/2020/08/KidsMask-Wearing.pdf>

Classrooms:

Students spend the majority of their day in class learning from their teachers in an in-school setting. Unfortunately, the vast majority of classrooms are not designed for 6' social distancing. Without this type of design, it will be difficult to keep students from being considered a close contact should one of their classmates become infected with COVID-19. This guidance is designed to minimize the number of students and teachers that would need to be quarantined if a confirmed case of the virus is identified in their class.

- Students will have assigned seating in classrooms.
- Desks will be spaced apart to the extent possible to achieve 6' social distance. Students will be separated by a minimum of 3' and/or utilize non-porous, often clear, physical barriers if 6' is not possible. All desks will be positioned so that students are not facing each other unless a physical barrier is in place.
- Students will remain in the same grade-level group as much as possible throughout the day, and steps will be taken to minimize the intermingling of students. This will include setting up "zones" for recess.
- Teachers will travel to classrooms when possible to minimize student intermingling in hallways.
- Teachers need to remain 6' from students whenever possible.
- Desks and high-touch surfaces in the classroom such as doors will be cleaned and sanitized during recesses, lunch, and at the end of each day (minimum). Teachers will be provided with a detailed schedule and checklist for cleaning.
- Each classroom will be disinfected after use. This may result in each classroom being cleaned multiple times a day.
- Students will not share items such as pens, pencils, crayons, markers, etc. All equipment and supplies used by multiple students (such as lab equipment) will be cleaned and sanitized after each use.
- Students will use the Chromebook assigned to them.

- Students and staff will wear face coverings during the school day.
- Classroom library materials will be available, but all items will be quarantined at least 72 hours prior to reshelving.

Lunch:

Students will eat in classrooms and be supervised by their classroom teacher. All students will be required to wash their hands prior to lunch and sanitize after lunch. Classes will utilize designated sinks in order to help prevent intermingling.

All tables and desks will be sanitized before and after lunch.

If any “hot lunch” options are offered, these will be individually boxed and delivered to classrooms. Any persons handling boxes will be required to sanitize their hands prior to handling.

Technology:

All students will be assigned to a specific Chromebook for use within the classroom or for remote learning. Sharing will not be allowed. Chromebooks will be sanitized each day.

Distancing:

Students and staff will socially distance when standing in lines or entering buildings. Physical markers and signage will be in place to assist.

Hand Sanitizing:

Hands must be washed or sanitized when:

- Entering and exiting the building
- Before and after recess
- Before and after lunch and snack
- After using the restroom
- If a student blows his/her nose
- If a student coughs or sneezes
- Any time a teacher deems it necessary

Water Bottles

Students will not be permitted to use water fountains. Each student should bring a refillable water bottle to school daily. They may refill from the water bottle station as needed. The water bottle station will be sanitized at the end of each period (approximately every 40 minutes).

ILLNESS

Definitions

Close contact: 15 minutes or more of contact that is less than 6 feet.

Isolation: an individual who tests positive for COVID-19 is removed from access to others who are not ill for a period of at least 10 days to prevent spread.

Quarantine: an individual is separated and restricted from access to others because they were exposed and in close contact with a confirmed case of COVID-19 to see if they become sick and to prevent potential spread.

Signs of Illness

Not all student illness is COVID-19-related but there are common symptoms. Students should stay home if they are exhibiting any of the following symptoms:

- Fever of 100 degrees or higher
- Chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Nausea or vomiting
- Diarrhea

If a student becomes ill at school *and* exhibits symptoms of COVID-19, the following will occur:

- Students will be placed in the isolation area (formerly the tutor room).
- Parent/Guardian or Emergency Contact will be contacted for immediate pickup
 - Please review all contact information in Gradelink. If the Emergency Contact for your child is someone with an elevated risk, you may want to consider an alternate contact.
- The family will be directed to contact their health provider and share the results of those communications with the school administration. It is critical for CA to be informed immediately of any positive or potential COVID-19 diagnosis.
- All areas will be sanitized in the isolation area as soon as the student leaves.
- Similar protocols will be in place for staff.
- Not all student illness is COVID-19 related. Common sense and symptom tracking will be important.

Positive COVID-19 Test & Contact Tracing:

All close contacts of individuals who have a confirmed case of COVID-19 need to be identified so they can be properly isolated to help prevent the spread of the virus. It is critical for our community to immediately contact Clintonville Academy and Franklin County Public Health.

Following CDC guidelines, when a confirmed case is identified, we will close the classroom for 2-5 days for deep sanitation and to allow for contact tracing to begin. We will immediately begin working with FCPH to determine further closures.

If a student or staff member is found to have a confirmed case of COVID-19, families must immediately notify Franklin County Public Health. They will recommend anyone COVID-19 positive begin isolation. The isolation time period will vary and will be based on the individual's circumstances (currently it is estimated as 10 days, fever free for 24-72 hours, and improvement of respiratory symptoms).

Any individual waiting on results from a COVID-19 test should not return to school while the test results are pending.

To be classified as a close contact, an individual must be within 6 feet of an individual with a confirmed case of COVID-19 for at least 15 minutes.

All close contacts will be contacted by the health department and provided with a quarantine notice.

If a confirmed case of COVID-19 is identified in a student or staff member, Franklin County Public Health will work with us in order to determine close contacts of the individual with the confirmed case.

We ask that you immediately report any positive COVID-19 cases to school administration. We will then contact and report to Franklin County Public Health.

All individuals who meet the definition of a close contact will be quarantined for 14 days from the date of their exposure to the individual with a confirmed case of COVID-19.

The health department will provide written and verbal communication to the parents of all close contacts of a confirmed case of COVID-19 and to any staff member that is identified as a close contact.

Students and staff will not be permitted to return to school until their quarantine period has ended and official documentation is received from the health department.

Students and staff who are isolated or quarantined but are able to interact online due to a lack of physical symptoms will receive lessons to complete at home. Plans are being finalized now for the best remote learning processes in such cases.

Students and staff who travel to designated quarantine hot spots (as determined by the Ohio Department of Health) will be required to quarantine before returning to school.

NEXT STEPS

Families should familiarize themselves with the symptoms checks to be completed each morning:

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Students should become acclimated with putting on, wearing, and taking off face coverings properly. Additional resources can be found in the face-covering section above.

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html>

Students should practice proper handwashing and hand sanitizer use as a normal practice throughout the day.

<https://www.cdc.gov/handwashing/index.html>

Families should discuss social distancing and other policies such as drop off and pick up.

Families should set up a routine to check students for symptoms each morning.

Keep in mind that no COVID plan is written in stone. As our world shifts, we may need to shift our models and procedures.

FAQS

1. What if we have to start the school year with remote learning?
 - We would ensure all families have working Chromebooks and arrange for materials pick-up for all students prior to the start of school.
2. What do face-covering breaks look like?
 - It will look different at each grade and in each classroom for individual students. A quick removal of the face-covering to allow for a break from fabric or straps, a few minutes outside during a socially distanced lesson or recess period, or a step into an empty hall are all viable examples.
3. What if a student is out for a long period of time due to illness related to COVID-19?
 - Just like in any past year, we will work with families to provide the best option for continued education for that individual student.
4. When will we go back to “normal”?
 - We will follow the guidance from ODE, ODH, and the Franklin County Public Health Department. We are preparing for the current guidelines to stay in place for the entire 2020-2021 school year.
5. Will anything outlined in this document change?
 - This is difficult to forecast, but the reality is most likely YES! As the research and science of COVID-19 shifts and changes public policy, we will shift as well. Flexibility and communication will be key to our success.
6. Will we have Back to School (curriculum) night?
 - We are working on alternate plans and will provide an update soon.
7. Will food items from home be allowed for bake sales, birthday treats, or parties?
 - We do not anticipate being able to conduct safe bake sales this year. We will work to create alternate student-council fundraisers. We are working to establish protocols for birthdays and parties, however, homemade items will not be allowed this school year.
8. Are you capping class sizes?
 - Yes. The cap for most classes is 12 students, including all of middle school.
9. Will we follow Columbus City Schools or other districts in their plans to utilize remote learning? Will we move to virtual learning based on the county leveling system?

- No. The two major obstacles that large systems face (transportation and the ability to prepare all buildings and classrooms to accommodate distancing) are not concerns in our small environment.
10. Will parents be given the opportunity to tour the school or see photos of classrooms prior to opening to see student learning environments?
- We are limiting access to the building across the board to reduce the number of contact points to be sanitized. We are working to prepare a way for you to see the space prior to the start of school. Classrooms are still being reworked to accommodate distancing and physical barriers are currently being constructed. We are happy to answer any specific questions though!
11. If remote learning is required at any point in the school year, will it look like remote emergency learning that occurred in the spring?
- Distance Learning this spring was enacted quickly and with limited planning. Guidance from the Ohio Department of Education was limited. While we found that the spring did provide valuable learning, it was not a long-term workable system. Moving forward, Virtual Learning, if required, will be more structured and consistent across grade levels at Clintonville Academy. Further, ODE has provided requirements regarding attendance and student engagement.
12. Is the reopening plan aligned with standards put forth by the State of Ohio?
- Yes. We regularly review updates from ODH, ODE, FCPH, and CDC.
13. Are there other schools in Franklin County returning to in-person schooling?
- Yes. Many private schools are continuing with in-person models (i.e. Tree of Life, Grove City Christian, Wellington, etc). CA is able to open because of small class sizes, staff, and family commitment.
14. Is the 3' distancing in lieu of 6' distancing?
- 6' distancing is the standard as put forth by the Ohio Department of Health. In classrooms where desks are unable to be placed 6 feet apart, we are utilizing the reduced distancing but adding physical barriers between students. *The World Health Organization recommends at least 3'.*
15. Will Clintonville Academy be performing contact tracing?
- We are required to report any confirmed cases to Franklin County Public Health. We will work with their contact tracing experts who will perform all required tasks.
16. How many days will a classroom be quarantined for confirmed or presumptive cases and how will students continue coursework?
- Per CDC guidance, the classroom would initially be closed for 2-5 days for deep sanitation and to allow for contact tracing to begin with FCPH. FCPH will aid in determining how we will proceed further in this situation. Preventatively, our teachers will be working at all times to limit exposure, maintain social distance, and limit exposure to less than 15 minutes when a smaller distance is required for instructional purposes.
 - Anyone awaiting a test result should stay home until a positive or negative diagnosis is received.
 - In the event of a school or classroom closure, students and staff would transition to remote learning. This will involve elements of live ZOOM conferencing, recordings, and offline assignments. Offline content could be materials from school that will be picked up or printed. Teachers will utilize Google Classroom for remote learning. *Additional details about remote learning, including grade-level requirements, will be added to this document.*
17. Will you maintain your cohorts/class groups to prevent intermixing of classes? Will teachers be switching rooms instead?
- Yes.
18. I am concerned that parents will send sick children to school with fever-reducing medications.

- Clintonville Academy is a community of individuals with lives outside of our school walls. In order for in-school learning to work and to keep our children safe, we as a community must work together to adhere to the public health protocols provided by the experts. Our Board created a Social Contract as a means of acknowledging that our individual actions will impact the school community at large. We hope that by signing this contract you will understand that you and your family are a part of the community that we will work to keep safe, and that your compliance is necessary to meet our success.
19. How are teachers and staff feeling about re-opening? How can families support our teachers?
- This is a difficult time for everyone, but we are ready to serve our CA family. While our teachers treat their students like their own children, the truth is that they have children, elderly parents, and medically fragile family members that they care for on a daily basis. We understand there is a risk on all sides of this pandemic, including isolation, student progress, and the potential for illness. Our staff has worked very hard and will continue to do so all year to mitigate this risk. Like all of you, they too are signing our social contract and are starting the year with a positive outlook and attitude.
20. How will you balance learning, cleaning, and socialization?
- While this school year will look much different than previous years, we are committed to helping our students and families during this difficult time. All our actions will focus to limit exposure, control contamination, and maximize learning opportunities. Cleaning routines will be embedded into our daily routines and we have put processes in place in order to facilitate expedience without sacrificing quality (checklists, kits, etc). We are gaining time in class by reducing transitions to other rooms and will maximize that time for learning gains. Social and emotional well-being is a high priority this year.
21. I am concerned that younger students will not be able to keep their face masks on for 8 hours. I am also concerned that they touch their face a lot more than older kids.
- We are very encouraged by reports from educational peers that have been with students this summer in camps, daycare, and other group settings about children's ability to conform to this protocol. Children are resilient and adaptable and we know that they will step up to this challenge! Masks will be the reality for the foreseeable future as we await a vaccine. We encourage you to review the resources above about how to build stamina with mask-wearing. We are confident that with consistent practice, this will become second nature to all Ohioans, including our CA students. We will be deliberate about short, safe mask breaks and consistently sanitize hands when handling masks (or touching faces).
22. Virus fatigue has affected all of us. What steps are you taking to ensure quality, continuous sanitation of the school for as long as needed?
- We are considering ourselves front-line workers in the fight to keep our students and ourselves safe. We will have schedules and checklists for each classroom and the common areas.
23. How will CA manage to enforce the requirement of everyone properly wearing a mask? I.e. what are repercussions for those who fail to bring a mask, wear it incorrectly, continually remove it, etc?
- Consistent training and reminding will be required and we ask that parents partner with us in helping children build mask stamina. Masks were required during the CA Summer Program and students quickly adapted. For those who have forgotten or need a back-up mask, we have a large supply of extras. We do ask that students have a back-up in their backpacks in a zippered plastic bag, too.
24. How frequently will CA reassess what's working, what's not, etc, and communicate such status and changes directly with parents via email, as opposed to less reliable 'kid-mail'?

- Clear and consistent communication is a high priority. We will assess weekly and let parents know of any changes via email each week. We have added Jim Humbert to our communications teams to assist.
25. What hardware will students use if remote learning is required.
- We are now 1:1 with technology which means each student is assigned to a specific Chromebook. These will be available to check out under a contract for responsibility of the hardware and proper use for educational purposes only. (*more details to follow*).
26. Will there be field trips or off-site physical education this year?
- We are following the recommendations of the Ohio Department of Education and are temporarily suspending field trips and off-site P.E.
27. Will there be professional cleaning services there during school and after hours?
- Our entire staff will be cleaning throughout the day. Each staff member will have specific checklists and a sanitation schedule. Each classroom will have a cleaning kit that includes all items approved by the EPA/CDC for COVID-19. Our custodial staff will sanitize every night.
28. Are face shields an option?
- Studies show that shields alone are not as effective as masks. At this point, face shields are reserved for documented medical exemptions.
 - In those instances where students need to see mouths for instruction (i.e. foreign language pronunciation practice), teachers may use face shields for those limited times.
29. Will students have more time outdoors where the risk is lessened?
- Yes! We are adding recess times to the middle grades, PE will be held outside when weather permits, and many classes will venture outside for instruction time (while socially distanced).
30. When a vaccine becomes available, will it be required for all students?
- Health decisions are very personal. We will follow the guidelines set forth by the authorities and pass those recommendations on to our families.
31. Can there be an option for parents to choose virtual OR in-person learning?
- With there being only one classroom teacher per grade, it is nearly impossible to offer both learning options simultaneously. We believe that our classrooms will be as safe as possible given our constant efforts to mitigate exposure through cleaning, social distancing, personal hygiene, and small class size. We will continually evaluate conditions and circumstances and be prepared for a full-school remote option if required.
32. If a family member of a staff member or student is awaiting results, should the whole family stay home?
- Yes.
33. Can my child bring hand sanitizer to school and leave it on their desk?
- The school is providing hand sanitizer at specific stations and in every classroom and common area. We are taking frequent handwashing breaks and cleaning all high touch surfaces routinely. You are welcome to send hand sanitizer in your child's backpacks, but students will use school-provided sanitizer throughout the school day.

* All plans are subject to change based on changes in conditions, policies, or guidance from various public authorities.